

Installing the Pear Deck Add-on for Microsoft PowerPoint Online

1. Go to this website: <https://store.office.com/destroute?osid=86e7a0dc-0ed6-4795-ac74-dc73546afffd&ai=WA200000094&rs=en-001&ta=HE>
2. Click the **Open in PowerPoint Online button** (Image 1)

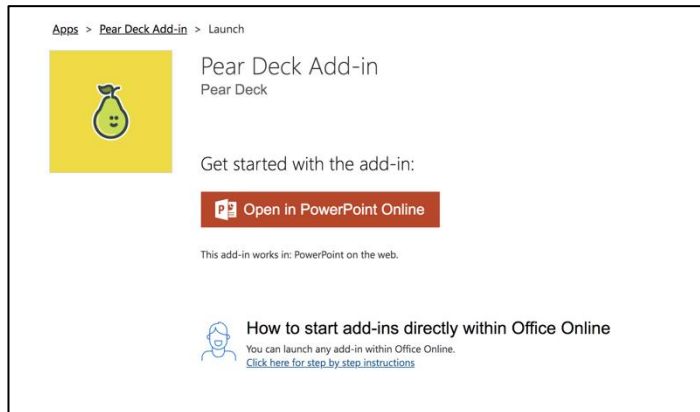


Image 1

You may be asked to login before or after you click the button. Login using your Centre username and password

3. Click the **Trust this Add-in on the right-side panel** (Image 2)
4. Pear Deck should now be installed
5. Pear Deck is located under the **Home ribbon**. You may need to click on the three dots (...) to see it, depending on your window display (Image 2)

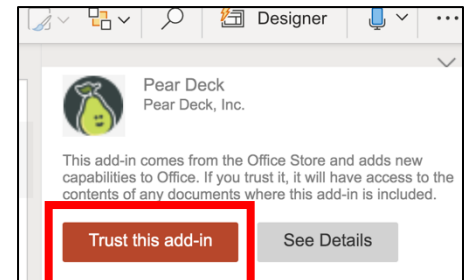


Image 2

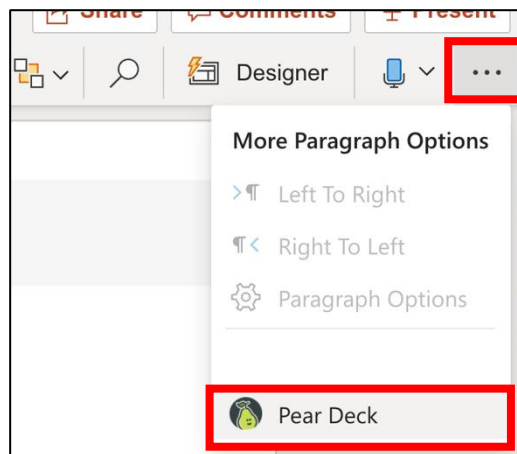


Image 3

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Note: Pear Deck only works in PowerPoint online. While you can open the desktop software and create your slides, you will not be able to create, view or answer questions if you are using the desktop software and running the slideshow. When opening it in the desktop app, you will receive an error message about the Pear Deck plugin not be available. To run the slideshow with Pear Deck questions, please run the slideshow in PowerPoint online.